

PART 1

JOB DESCRIPTION

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| Position Title Staff Nurse | |
| Department Med/Surg | Position Reports To: Med/Surg Manager |

Job Summary (Purpose the Position Exists): The RN is responsible for assessing the needs of each patient on his/her team, planning and implementing the care to meet those needs, interacting with team member and reporting to supervisor as appropriate.

Education, Training and Licenses Required: Current California RN license and BLS required upon hire. ACLS must be obtained within 6 months of hire. All licenses and certifications must remain current and active during employment.

Experience Required: Prefer one year acute care experience.

Knowledge/Skills/Abilities Required: Initiative in organizing work and completing assignments. Cooperates with staff to maintain well organized department. Professional decorum at all times. Willing to accept direction from supervisor. Maintains tactful and cheerful relationship with patients, visitors, and staff. Must speak, read, write, and comprehend English. Must respect patient confidentiality. Math knowledge including basic algebra and ability to adjust drug dosages. Participates in inservice education programs. Cardiac rhythm recognition required.

Equipment Knowledge Required: Ability to learn function of machines utilized in patient care, various traction equipment and drainage tubes. Ability to assist MD/RN with procedures.

Working Conditions (Noise, Environmental, Demands, Shift, Setting, Human Interface, etc.): Able to adapt to sudden changes and willing to care for all types of patients regardless of age, ethnic background, religion, sexual preference, educational or economic status. Able to adapt to specific shift routine, i.e., sleep/wake pattern.

Confidentiality Requirements: I understand that any and all information regarding hospital, patient, and employment matters are disclosed or learned by me in confidence. I agree that during and after my term of employment, I will not directly or indirectly disclose this information, other than to an authorized employee of Palm Drive Hospital.

Safety Requirements: Employees are responsible for all aspects of the hospital safety and health program including compliance with safety rules and regulations, remedying unsafe working conditions, and for continuously practicing safety while performing duties. Palm Drive Hospital policy prohibits employees with patient contact or those who prepare products for patient use from wearing artificial nails.

Physical Requirements: See "Description of Physical Demands" binder in Human Resources.

Supervisory Requirements (if applicable): This position supervises a staff of 0, including part time employees. I understand I will be reviewed on my competence as a supervisor, including but not limited to communication skills, delegation of tasks, prioritization of work, leadership, problem solving, budgeting and reviewing of my staff's performance